



The Superior Court
COUNTY OF SAN JOAQUIN
222 E. WEBER AVENUE, ROOM 303
STOCKTON, CALIFORNIA 95202

TELEPHONE
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WEBSITE
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FOR IMMEDIATE RELEASE
Wednesday, March 13, 2013

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SUPERIOR COURT RESUMES SOME SMALL CLAIMS PROCESSING

Effective, March 18, 2013, San Joaquin County Superior Court will be resuming some small claims processing. Small claims services were severely curtailed last year due to ongoing budget cuts to the judicial branch. Small claims services provided as of March 18, 2013 are as follows:

❖ Effective March 18, 2013:

- The court WILL RESUME PROCESSING the following documents:
 - Renewal of Judgment
 - Order of Examination
 - Writ of Execution

❖ The small claims counter is open on Tuesdays and Thursdays from 1:00 p.m. to 3 p.m.

- Drop boxes are available outside the Clerk's offices. Documents placed in the boxes by 5:00 p.m. will be deemed deposited for filing that same business day.
- There is a self-help area in the clerk's office where the public can find forms and other helpful information about the small claims process. Downloadable and printable forms can also be found by visiting:
<http://www.courts.ca.gov/forms.htm?filter=SC>

❖ Small Claims telephone hours (8:00 a.m. to 4:00 p.m.) remain unchanged. The public may call (209) 468-2949.

❖ Small claims filings:

- Small Claims cases will be accepted by the Clerk's Office in Stockton (222 E. Weber Avenue, Room 303) with normal filing fees collected; however, cases will not receive a court date and will not be processed until such time the court has sufficient staff.
- The Court WILL CONTINUE TO FILE the following basic documents:
 - Abstract of Judgment
 - Satisfaction of Judgment
 - Claim of Exemption
 - Request for Dismissal
 - Proof of Service

- Request for Court Order and Answer
- Motion to Vacate
- Court Date Resets (Cases filed prior to September 1, 2012)
- Memorandum of Costs
- Appeals
- Request for Installments

❖ **The court no longer accepts small claims e-filings.**

❖ **Court users may consider contacting the Mediation Center of San Joaquin for assistance with resolving their disputes.** Interested individuals can call (209) 474-8794 for details about services provided.

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