



The Superior Court
COUNTY OF SAN JOAQUIN
222 E. WEBER AVENUE, ROOM 303
STOCKTON, CALIFORNIA 95202

TELEPHONE
(209) 468-2827
WEBSITE
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FOR IMMEDIATE RELEASE
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SUPERIOR COURT SEVERELY CURTAILS SMALL CLAIMS SERVICES

Last month San Joaquin County Superior Court announced it would be severely curtailing small claims services as a result of another year of budget cuts to the Judicial Branch passed by the state legislature and approved by the Governor. In addition to the limiting the types of documents that will be accepted and processed, the Court will be limiting small claims counter hours. The changes to small claims services are as follows:

- ❖ **Effective October 1, 2012, the small claims counter will only be open on Tuesdays and Thursdays from 1:00 p.m. to 3 p.m.**
 - Drop boxes are available outside the Clerk's offices. Documents placed in the boxes by 5:00 p.m. will be deemed deposited for filing that same business day.
 - There is a self-help area in the clerk's office where the public can find forms and other helpful information about the small claims process. Downloadable and printable forms can also be found by visiting:
<http://www.courts.ca.gov/forms.htm?filter=SC>
- ❖ **Small Claims telephone hours remain unchanged. The public may call (209) 468-2949.**
- ❖ **Effective September 1, 2012:**
 - Small Claims cases will be accepted by the Clerk's Office in Stockton (222 E. Weber Avenue, Room 303) with normal filing fees collected; however, cases will not receive a court date and will not be processed until such time the court has sufficient staff.
 - The Court WILL FILE the following basic documents:
 - Abstract of Judgment
 - Satisfaction of Judgment
 - Claim of Exemption
 - Request for Dismissal
 - Proof of Service
 - Request for Court Order and Answer
 - Motion to Vacate
 - Court Date Resets (Cases filed prior to September 1, 2012)
 - Memorandum of Costs

- Appeals
 - Renewal of Judgment (We will file with normal filing fees, but will not be processed)
 - Request for Installments (Only if Writ is outstanding or if requesting to pay to the Court)
- The Court WILL NOT PROCESS the following documents:
- Order of Examination
 - Writ of Execution

❖ **Effective August 1, 2012, the court no longer accept small claims e-filings.**

❖ **Court users may consider contacting the Mediation Center of San Joaquin for assistance with resolving their disputes.** Interested individuals can call (209) 474-8794 for details about services provided.

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